



Preservation And Conservation Library Material Activities In Library Of State Islamic University Of North Sumatra (UINSU)

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ABSTRACT

This research discusses the preservation and conservation of library materials at the North Sumatra State Islamic University Library. The objectives of this research are: Knowing how the activities of preservation and conservation of library materials in the Library of the State Islamic University of North Sumatra. Knowing what are the obstacles in carrying out preservation and conservation of library materials at the North Sumatra State Islamic University Library. This research method uses a qualitative descriptive approach. By using data collection techniques through interviews, observation and documentation. The informants in this study were the head of the library and librarian at the North Sumatra State Islamic University Library who had been selected by the researcher in accordance with the criteria for the research subject. The results showed that the factors causing damage to library materials at the Library of the State Islamic University of North Sumatra were: biological factors, physical factors, natural disaster factors and human factors or external and internal factors. The precautions taken to prevent further damage to library materials are: Cleaning and providing camphor in the bookshelves so as not to be eaten by insects, and users are also prohibited from bringing food into the library and smoking in the library is prohibited because it can endanger library materials. The constraints faced by librarians in preserving and conserving library materials are: Lack of awareness of students results in damaged library materials and damaged cover rights that can no longer be sewn and salasiban, and the lack of proper implementation of mangement for librarians. As for some suggestions given by researchers, among others: To prevent damage to library materials, libraries should work together with students so that students visiting the library can keep the library materials read well and do not tear and cross library materials.

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1. INTRODUCTION

The library is an institution or institution that manages, provides and disseminates information in printed and non-printed forms in the library to meet the information needs of everyone. A university library is a work unit which is an integrated part of an institution, which together with other units but in a different role, is tasked with helping universities to carry out the tridharma in the fields of education, teaching and community service (Rosali, 2008, p. 55).

Based on Law Number 43 of 2014 concerning libraries in article 1 paragraph (10) it is explained that the university library is a library which is an integral part of the activities of educators, research and community service and serves as a learning resource center to support the achievement of the tridharma in higher education. (Taufiq, 2016, p. 236).

Library materials are one of the important elements that must be maintained and maintained because they have very useful information value, sooner or later the process of damage will occur to library materials caused by various factors. For this reason, the collection of printed library materials needs to be cared for and preserved so that the information in it remains intact. For this reason, it is necessary to carry out the process of preserving and maintaining library materials. In the world of library science, the preservation and maintenance of library materials is commonly referred to as preservation and conservation. Preservation is an activity to preserve library materials. Meanwhile, conservation is improving the physical condition of library materials that have been damaged, both through traditional and modern methods to ensure that library materials are safe from various factors of damage.

According to Sudarsono (2010 p.19) strategy is a policy or method that is set to carry out activities. Information in libraries has various forms, especially since we live in this increasingly rapid information technology era. Such information is for example in printed and non-printed forms. One example of printed information is library materials. Usually library materials are still often used in libraries. and is still widely used by users because the library is still manual and hybrid. In carrying out the preservation and conservation of library materials, it is necessary to have tools and materials to preserve and maintain library materials. The purpose of the preservation and conservation of library materials is to save the information contained in library materials. (Fatmawati, 2018, p.58).

In general, the occurrence of damage to library materials in the library caused by elements of physics, biology, chemistry and humans contained in the library environment. In caring for, maintaining, preserving the collection is not a young task. The North Sumatra State Islamic University Library has a large collection of library materials and inadequate infrastructure. Based on the observation that the library materials at the North Sumatra State Islamic University Library are organic so that they are quite damaged, for example the cover is loose, torn, dirty or has streaks and yellow and dull paper. Some of the damage is caused by animal factors, light factors and human activities.

In addition, the collection of library materials in the library of the State Islamic University of North Sumatra is not balanced with the number of collections of library materials on the shelves because it can result in damage to library materials, this happens because of the lack of maintenance activities carried out by librarians, so that a collection of fiction works there are many that are not maintained. Therefore, the library materials in the North Sumatra State Islamic University Library must be maintained and preserved so that the existing library materials can be used effectively and efficiently by library users and staff.

2. RESEARCH METHODE

This research is a descriptive study using qualitative methods to obtain information that provides a description or explanation of a symptom or event that occurred in the past food. In general, research methods can be interpreted as a scientific way to obtain data with certain goals and uses.

The location of this research was carried out to obtain the necessary data, while the location of this research was carried out in the Library of the State Islamic University of North Sumatra. Jl. Willam Iskandar Ps.V Medan. The reason why the researcher chose this research location is because the North Sumatra State Islamic University Library is still low in preserving and conserving library materials, in this library there are still many library materials that are damaged and the awareness of librarians to care for library materials is still lacking, care.

Data collection is a way to obtain complete, objective and accountable data according to the research problem. The data collection techniques used in this study are observation, interview and document analysis.

3. RESULT AND ANALYSIS

In this section, the researcher will describe the overall results of the research on the preservation and conservation of library materials at the North Sumatra State Islamic University Library as follows:

Preservation and Conservation of Library Materials in the Library of the State Islamic University of North Sumatra has been carried out for a long time, but still uses limited tools so that the damage to library materials is quite severe, it is not necessarily repairable and it is still very simple, namely urging library visitors to participate and work together to improve the quality of library materials. maintain the physical condition of library materials, keep the room clean, clean books and bookshelves using a vacuum cleaner.

According to Sulfiana (2017: 201) strategy is a defined policy or method to carry out activities. Strategy is a form or plan that integrates the main goals and policies and a series of organizational actions (Amirullah, 2017, p. 10).

The information in the library has various forms, especially since we live in this era of increasingly rapid information technology. Such information is for example in printed and non-printed forms. One example of printed information is library materials. Usually library materials are still often used in libraries. and is still widely used by users because the library is still manual and hybrid.

Library Material Preservation and Conservation Activities carried out by Librarians

Preservation and conservation activities are not only carried out with repair processes but also maintenance and prevention. This is in accordance with research conducted by (Nazifah, 2018 P.149) which states that the preservation of library materials in the Sriwijaya State University Library. The results of the research carried out are empowering collections to remain in good condition, it is necessary to carry out a process of preserving library materials, namely to prevent premature damage to library materials and protect them from natural and human factors, it is necessary to carry out a process of preserving library materials and must get support and cooperation from various library managers.

Subsequent research conducted on Library Material Preservation at the 45 Makassar University Library, Sugiharta (2012), Makassar. This study discusses the preservation of library materials at the 45 Makassar University Library. This study aims to see how the preservation

process, the factors that cause damage to library materials and how to prevent it. Meanwhile, in my research it focuses on 4 things, namely, how the preservation and conservation activities are carried out by librarians, the factors causing the destruction of library materials and the process of preventing library materials, steps for preserving library materials and then the obstacles faced by librarians to preserve library materials. .

Preservation and maintenance of library materials is an activity that must be carried out by every library. Care for library materials needs to be done to ensure that the collection materials owned by the library are always ready to be used by the wearer at any time. So the maintenance and care of library collections is an activity to maintain or make sure that the library materials owned by the library are durable and well maintained.

While conducting research at the Library of the State Islamic University of North Sumatra the author saw several efforts made by librarians to prevent damage to library materials. The efforts made are:

1. Cleaning Dust
2. Regulate air humidity
3. Adjust the light of the room

Librarians also make improvements to library materials such as doing this binding such as maintenance activities carried out through physical repairs. This effort is made because it is more effective and besides that it is also a way of improving library materials by combining the loose sheets of paper into one. Binding is carried out on library materials whose sewing threads are detached and the pages are no longer in sequence, so they need to be bound using certain techniques.

The Obstacles in carrying out preservation and conservation activities that occur in the Library of the State Islamic University of North Sumatra.

Constraints found in the process of library activities can be caused by various factors, namely the lack of good management implementation, lack of budget, and lack of experts. Implementation of management in the library is very important as said by Akussah, "Management needs to be done in the preservation process, with what management is intended to be achieved well and run smoothly". This is certainly in line with the words of Margaret (M.muzilla, 2017 p.31), stating that "management can help reduce what is an obstacle in the process of activities in the library. As in the case of budget issues, if it has been managed properly, it will certainly minimize excessive budget usage." In theory, that is one of the causes of the obstacles that arise in the process of preserving library materials.

Based on the results of the research, there are many obstacles in carrying out the preservation and conservation of library materials in various collections in the library, with different paper qualities requiring different preservation. Various preservation can not be separated from the various tools and materials used, so that it becomes one of the obstacles in the process of library activities.

4. CONCLUSION

Based on the results of research conducted by researchers at the North Sumatra State Islamic University Library, the following conclusions can be drawn:

1. The preservation and conservation of library materials at the North Sumatra State Islamic University Library has been carried out for a long time, but they still use limited tools so that the severe damage to library materials cannot necessarily be repaired and is still very simple, namely urging library visitors to participate and work together to

maintain the physical condition of library materials, keep the room clean, clean books and bookshelves using a vacuum cleaner. Preservation and conservation activities are not only carried out with repair processes but also maintenance and prevention.

2. Obstacles in carrying out preservation and conservation of library materials at the Library of the State Islamic University of North Sumatra, namely the obstacles encountered in the preservation and conservation of library materials, namely the lack of awareness of students resulting in damaged library materials and damaged cafeteria rights can no longer be returned to the shelf while cafeteria soup can still be repaired by sewing and *salasiban*.
3. Actions taken by the Library of the State Islamic University of North Sumatra in preserving library materials, namely prevention of damage and corrective actions. Preventive actions of the Library of the State Islamic University of North Sumatra, namely appealing to users by displaying reading rules, prohibitions and maintaining the cleanliness of the room or collection such as cleaning dust on books and shelves. In addition, the actions taken by the library include sewing books, replacing torn pages and repairing damaged book spines and covers even with the limited tools owned by the Sumatra State Islamic University Library.
4. Damage factors experienced by library materials at the State Islamic University Library of North Sumatra are environmental factors, biological factors, physical factors and human factors. Biological factors such as insects or termites can damage wooden books and bookshelves. The physical factor is the presence of dust on library materials because the book is rarely used or cleaned. Furthermore, human factors such as tearing books, doodling and folding books.

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