



## Collection Development Strategy In Dinas Perpustakaan dan Arsip Kabupaten Nias Utara

Hidayatullah Giawa

Department of Social Science, Universitas Islam Negeri Sumatera Utara Medan

### Article Info

#### Article history:

Received : 18 Nopember 2021

Revised : 30 Nopember 2021

Accepted : 21 January 2022

#### Keywords:

Collection development strategy

### ABSTRACT

*The goal of this research was to determine the collection development strategy and process at the North Nias Regency Library and Archives Service. The researcher used descriptive qualitative research in this study to describe the facts and the nature of the relationship between the phenomena under investigation. The results revealed that the North Nias Regency Library and Archives' collection development strategy had in principle been going well, beginning with the analysis of librarian needs, selection policies, selection processes, procurement, weeding, and evaluation, but at the level of user analysis, selection policies, procurement, weeding, and evaluation, but at the collection development level it had not run optimally in the past year due to several factors. Due to budget constraints, the acquisition of collections, particularly at the North Nias Regency Library and Archives, was halted from January 2020 to February 2021. Meanwhile, student donations, donations, and grants from local government agencies are the primary sources of collection development.*

*This is an open access article under the [CC BY-SA](https://creativecommons.org/licenses/by-sa/4.0/) license.*



### Corresponding Author:

Hidayatullah Giawa,  
Department of Social Science  
Universitas Islam Negeri Sumatera Utara Medan  
Email: [hidayatgiawa51@gmail.com](mailto:hidayatgiawa51@gmail.com)

### 1. INTRODUCTION

In the information age, every individual in a society makes information as one of the necessities of life. They try to find information through various available media, both print and electronic. For that we need an information institution that can be used as a place to fulfill information needs

Talking about information certainly cannot be separated from the existence of a library. Because through the library everyone can get information easily and use it according to their needs. This is where the importance of libraries for people who want to progress. Librarians expect their information needs to be met through the libraries they visit. Although no single

library has complete information, there must be maximum effort from the library manager in providing satisfaction to library users.

A new paradigm concludes that, one of the criteria for assessing a good library service is the quality of its collection. The collection in question, of course, includes various formats of materials in accordance with the development and alternative needs of library users to record information media. Every other activity in the library will depend on the thinking of the library collection in question.

The North Nias Regency Library and Archives Service has a collection of more than 20,000 titles. is a type of public library that is established, managed and funded by the district government. However, based on the author's observations during research and library observations in North Nias Regency, the author observed how the librarian's strategy in developing collections did not meet the criteria in collection development and there were several obstacles, namely weeding / weeding of books that did not exist, limited budget, incomplete infrastructure. In the development of collections and the lack of human resources.

Based on this, the formulation of the problem in this paper are: 1) What is the collection development strategy at the North Nias Regency Library and Archives Service? 2) What are the obstacles faced by the library in carrying out the collection development function? 3) What efforts are being faced to overcome the obstacles encountered.

### **Definition of Collection Development**

Collection development is a mandatory activity and is carried out periodically in the library. According to Reitz (2004), collection development is a series of planning and collection development processes based on the principle of benefit and balance of library materials in a period of work. Collection development is carried out based on data from ongoing assessments of the information needs of library clients, statistical analysis of usage, and community demographic projections. Reitz divides the collection development process into the formulation of selection criteria, planning for sharing resources, and replacing lost and damaged items. Another definition of collection development is according to Gabriel (1995), which is a systematic process in building library collections to serve teaching and learning activities, research, recreation, and other needs of library users. This process includes the selection and de-selection of existing and retrospective library materials, planning a coherent strategy for continuing acquisitions, and evaluating the collection to ascertain how well the collection meets the information needs of users.

### **Collection Development Goals**

The purpose of developing library collections needs to be formulated and adapted to the conditions and needs of users so that libraries can plan to develop their collections. The purpose of collection development is to increase the number of collections, increase and type of reading materials and improve their quality according to the needs of the user community. A good and balanced library will be able to serve the changing needs of users and the demands of current and future users (Amaliah, 2011).

### **Collection Development Policy**

The following are the contents of the collection development policy according to Nurcahyono (2010), which include:

- 1) an explanation of who should be responsible for the procurement of collections in the library and who is authorized for selection;

- 2) method of selection, budget arrangement, composition of the people served;
- 3) special problems, for example photocopying in the library;
- 4) the composition of the collection;
- 5) collections in foreign languages;
- 6) types of collections complete with criteria;
- 7) grants/gifts and how to handle them;
- 8) library cooperation networks, especially those related to the development and development of collections;
- 9) criteria and weeding procedures;
- 10) the attitude of the library towards intellectual goals and problems.

Collection Development A collection development policy is created and designed to support collection development operations. In detail, the function of the collection development policy is as follows:

- 1) basic planning;
- 2) the target to be achieved;
- 3) brief description of the community served

Aspects of Collection Development include (Amaliah, 2011):

- 1) Selection  
Is an activity that is not easy to contain many risks. Selection is related to the users, according to the purpose and vision and mission of the library.
- 2) Procurement  
Procurement of library materials is one of the activities carried out by a library or documentation and information center. This procurement activity aims to make the required library materials available in the collections.
- 3) Weeding (Weeding)  
The process of removing library materials from the bookshelf and recalculating their value against current needs.
- 4) Evaluation  
Measurement of the extent to which an item or collection of library materials is good. And find out about something.

The purpose and function of the preservation of library materials are:

- 1) Comply with government policies not to provide prohibited books because they disturb public order and security. This means the prohibition of storing books that can disturb the public.
- 2) The policy of the institution concerned is to provide input to the providers of funds to meet the needs of public library collections.
- 3) Policies to convey the requirements or collection criteria needed by the community based on the general collection in terms of population, education and beliefs as well as community religion.
- 4) policy in checking collections that are not needed by readers because they are damaged and need to be replaced with other collections, old spelling books with new spellings. (Amaliah, 2011)

According to the university library manual, the written collection development policy framework is written in the following order (Amaliah, 2011):

a. preliminary

This section explains the reasons for the need for a collection development policy, who is responsible, and for whom library materials are held.

b. Destination

This section describes the purpose of the library being served, the objectives should be clear and easy to achieve.

c. Collection development policy

This section contains the core policy for the selection and procurement of library materials. this section explains who is in charge, how to choose, the considerations used, and who is responsible for deciding procurement. The final decision should be made by the librarian.

d. Evaluation and weeding policy

This section describes the benefits, usability, and results of library collections in meeting the objectives and functions of the library and the needs of the community it serves.

e. Maintenance

Library materials require regular, systematic, and continuous maintenance. This section describes matters relating to the maintenance of library materials.

f. Closing

In this section it is necessary to explain that the collection procurement policy is flexible so that it can be adapted to changing situations and reviewed periodically.

## 2. RESEARCH METHODE

In this study, the researcher only describes the current state and situation based on surveys conducted through observation, interviews, and documentation as a data collection technique to complete the required information.

To provide a detailed, accurate, and current description of the actual conditions and conditions associated with the research problem being conducted. The descriptive method and qualitative approach were used in the research, which describes the implementation of the Collection Development Strategy in the Library and Archives of North Nias Regency. Researchers conducted direct observations in the field, collecting all data through interviews with librarians in the North Nias Regency library and archives.

## 3. RESULT AND ANALYSIS

### North Nias Regency Library and Archives Collection Procurement of Library Materials

Article 7 of Law Number 34 of 2007 paragraph 1 point D states that the Government is obliged to ensure the availability of the diversity of library collections and improve the quality and quantity of library collections. The collection of the North Nias Regency Library and Archives Service can be seen in the table below:

NO	DDC	JENIS BUKU	JUDUL	EKSEMPLAR
1	000-009	Karya Umum	393	720

2	100-199	Filsafat	99	410
3	200-299	Agama	248	567
4	300-399	Ilmu Sosial	700	1616
5	400-499	Bahasa	85	168
6	500-599	Ilmu Murni	233	561
7	600-699	Ilmu Terapan/ Teknologi	421	725
8	700-799	Seni, Olahraga	118	270
9	800-899	Kesusastraan	135	192
10	900-999	Sejarah, Geografi	72	135
11	000-999	Koleksi Anak	133	226
12	000-999	Koleksi Referensi	92	410
13	000-999	Koleksi dalam MPK	192	1133
14	000-999	Donasi buku GEMA	198	223
<b>JUMLAH</b>			<b>3119</b>	<b>7356</b>

Table 2. Collection of Books for the Library and Archives of North Nias Regency in 2020

The North Nias Regency Library and Archives Manager has a method for procuring collections. Procurement is sourced from purchases and gifts/donations as well as grants from community users who visit the library and archives of North Nias Regency.

### Storage

Storage of library materials in the Library and Archives of North Nias Regency, according to the storage and location, namely in the subject areas of scientific disciplines guided by DDC and National Library subject appointments.

### Weeding

The North Nias Regency Library and Archives Manager in carrying out collection maintenance includes: the value collection is no longer useful for the library, the aim is to increase the usability and efficiency of space and refresh the existing collections in the library. The criteria for weeding library materials (Weeding) are materials libraries that are not readable or damaged, and cannot be used anymore, such as consumed by the age of publication, subject and information content according to library users.

### Evaluation

In the evaluation activities at the Library and Archives of North Nias Regency, namely, assessing, measuring the effectiveness of the collection in meeting user needs and removing library materials from the shelves for further weeding of damaged or unfit books to read/use. As

for library materials that have expired, the information is still important, but they are stored separately.

### **Collection Development Strategy**

North Nias Regency Library and Archives Manager in carrying out a collection development strategy as follows:

1. Conduct user needs survey.

The strategy taken by the North Nias Regency Library and Archives to develop their collections is by conducting a questionnaire whose purpose is to find out the user's information needs on the subject area and then designed to obtain accurate data so that the results can describe the real user's information needs.

2. Conduct a reading interest survey

In conducting a reading interest survey, the Library and Archives of North Nias Regency went directly to the community to get direct information, the aim was to find out what reading materials were most in demand by users who came to the library.

The library held direct interviews with potential users, with various questions related to the most popular reading materials.

3. Improving Community Reading Culture

The library and archives of North Nias Regency seek to increase and promote public interest and reading habits through various activities, the aim of which is to develop people's reading habits and culture. Efforts made by library managers are to carry out mobile libraries in schools, local universities and in the community through mobile library cars.

4. Improving the development, socialization of libraries.

The North Nias district library and archives seek to increase library development externally by introducing the public to take advantage of the existing facilities in the library. By making efforts to socialize the library to the community, it aims to increase public accessibility to services and utilize its facilities.

5. Reproduction

Reproduction, acquisition by means of reproduction or reproduction here means the activity of copying or remaking a collection that has been damaged or for the purpose of adding to an existing collection. For the latter reason it is done because for example the existing collection does not suffice the user's request. This duplication is done by photocopying, or by other means.

### **Library Constraints in Collection Development.**

The constraints faced by libraries in developing their collections include:

1. The Covid-19 pandemic

In the last year there was a covid-19 virus pandemic that hit the world including North Nias Regency, as a result of the occurrence of the covid-19 virus, the manager of the library collection provision department was constrained to develop its collections because visitors to the North Nias Regency Library and Archives fell drastically. Furthermore, the mobile library car activity does not run as it normally does when visiting schools, in a pandemic situation schools are closed and the learning process is carried out online. So that there are fewer book borrowers and this results in the development of library collections.

2. Refocusing the Covid-19 period

Procurement of collection development in the library and archives of North Nias Regency, one of which was due to delays or cancellations and budget cuts during the pandemic, so that it had an impact on the development of collections in the library.

3. Books that are no longer published.

This means that the North Nias Regency Library and Archives purchase and order books, sometimes the books ordered by the library are no longer available. Because the book is a bestseller.

4. Sometimes the books ordered to publishers are no longer published (published).

This means that the book ordered by the library no longer has a publisher. Regarding various factors, such as, the publisher only publishes a book once and it is not on the market, because the book is not widely demanded or the book is published in an old year that is no longer published.

#### 4. CONCLUSION

Based on the results of research on the Collection Development Strategy in the Library and Archives of North Nias Regency, several conclusions can be drawn as follows:

1. The collection development strategy carried out by the North Nias Regency Library and Archives has in principle been going well, starting from user analysis, selection policies, procurement, weeding and evaluation, but at the collection development level it is not running optimally, in the past year the collection development has been hampered because it was caused by several factors, including refocusing during the Covid-19 pandemic, meaning that there was a cut in the budget for the procurement of books in the library.
2. The obstacles faced by the North Nias Regency Library and Archives in terms of collection development strategies are as follows:
  - a) Covid-19 pandemic.  
In the last year there was a covid-19 virus pandemic that hit the world including North Nias Regency, as a result of the occurrence of the covid-19 virus, the manager of the library collection provision department was constrained to develop its collections because visitors to the North Nias Regency Library and Archives fell drastically.
  - b) Refocusing the Covid-19 Period  
Procurement of collection development in the library and archives of North Nias Regency, one of which is due to delays or
  - c) canceling and cutting budgets during the pandemic, so that it has an impact on the development of collections in libraries. Books that are no longer published. This means that the North Nias Regency Library and Archives purchase and order books, sometimes the books ordered by the library are no longer available. Because the book is a bestseller.
  - d) Sometimes the books ordered to publishers are no longer published (published).

#### References

- [1] Amaliah. (2011). *Upaya Pengembangan Koleksi Pada Perpustakaan Umum Daerah Kota Tangerang*.

- [2] Arfan Ikhsan. (2014). *Metodologi Penelitian Bisnis untuk Akutansi dan Manajemen*. Citapustaka Media.
- [3] Burhan Bungin. (2007). *Penelitian Kualitatif*. Kencana Prenada Media Group.
- [4] Juliansyah Noor. (2012). *Metodologi Penelitian : Skripsi, Tesis, Disertasi dan Karya Ilmiah*. Kencana.
- [5] Pawit M. Yusup. (1991). *Mengenal Dunia Perpustakaan dan Informas*. Binacipta.
- [6] Perpustakaan, P. (n.d.). *Pengertian Perpustakaan dan Dasar-dasar Manajemen Perpustakaan*. 1-45.
- [7] Republik, I. (2007). Undang-Undang Nomor 23 Tahun 2007. *UU No. 23 Th 2007*, 67(6), 14-21.
- [8] Salatiga, P. K. (n.d.). *No Title*.
- [9] Salim. (2012). *Metodologi Penelitian Kualitatif* (Haidir (ed.)). Citapustaka Media.
- [10] Sugiyono. (2009). *Metode Penelitian Pendidikan : Pendekatan Kuantitatif, Kualitatif dan R&D*. Alfabeta.
- [11] Sugiyono. (2018). *Metode Penelitian Kuantitatif, Kualitatif, dan R&D*. Alfabeta.
- [12] Sulisty-Basuki. (1994). *Pengantar Ilmu Perpustakaan*.
- [13] Tohirin. (2012). *Metode Penelitian Kualitatif Dalam Pendidikan Dan Bimbingan Konseling*. Rajawali Pers.
- [14] Universitas, P., & Indonesia, I. (n.d.). *KEBUTUHAN INFORMASI DI DIREKTORAT Abstrak*. 55-72.